

# Maine EMS Integrated Practical Exam (IPE)

## Re-Test Policy

Maine EMS Board Approval – January 4, 2006

### Issue:

Participants, Instructor Coordinators and system administrators have voiced concerns about the “No Retest” policy of the Maine EMS Integrated Practical Exam

The following policy has been developed to address the issue and the perceived unfairness with the “No Re-Test” policy. The new policy also provides an examination avenue for persons tested under the “old” practical exam, who are in need of a re-test and for those persons who may need testing based upon non-Maine EMS courses.

This policy supersedes all previous IPE “make-up” or re-test policies.

### Policy:

1. The Instructor Coordinator of a Maine EMS approved licensure course will conduct an IPE at the end of the course as part of the course’s final practical exam. If a student fails to successfully complete the IPE, the student has the option to attempt up to two IPE retests. *(Note: This change represents a policy change in that under the original IPE system, a student was required to successfully complete the class IPE in order to successfully pass the licensing course. Under the new policy, a student’s course completion is not dependent on successful completion of the class IPE)*
2. Successful completion of a Maine EMS licensure course is not dependent on successful completion of a Maine EMS IPE. A student may pass his or her licensing course, but fail or be unable to participate in the class IPE.
3. If a student fails to successfully complete the Maine EMS licensure course in which he or she is enrolled, no IPE re-test will be allowed.
4. If a student successfully completes the Maine EMS course in which he or she is enrolled, but fails the IPE for that course, the student:
  - a. Will be notified by the IC and State Evaluator that he or she has failed the IPE and that he or she has two more attempts to complete the IPE.
  - b. Will be advised by the IC and State Evaluator that he or she must complete an entire IPE during the retest.
  - c. Will be given the names and telephone numbers of course sponsors who have IPEs scheduled
  - d. Will be responsible for contacting a course sponsor to request entry into an IPE in order to re-test
  - e. Will be responsible for any and all fees charged by a course sponsor for the student’s participation in the IPE re-test
5. The student’s IC will complete the Maine EMS *Application for Testing and for a New License to Practice EMS Patient Care* by completing the course verification in §10, striking out the words “which included an Integrated Practical Exam, if applicable” from the certification paragraph.

6. The State Evaluator will complete § 12 of the application, indicating failure of the IPE.
7. The student will present his or her *Application for Testing and for a New License to Practice EMS Patient Care* to the course sponsor and IC of the IPE re-test in which the student wishes to participate. The course sponsor of the course in which the student wishes to re-test is under no obligation to allow the student entry into the IPE, but is encouraged to do so as space and resources allow.

As indicated above, this retest policy will apply if a person:

- Has failed not more than two previous IPE or other state practical exam attempts
- Was unable to participate in the scheduled IPE for his or her class, or;
- Did not complete required Maine EMS state practical testing prior to Maine EMS' implementation of the IPE process at the First Responder and EMT-B level, or;
- Completed a non-Maine EMS training program that has been approved as meeting Maine EMS training requirements for the First Responder or EMT-B level and is in need of practical testing

Questions regarding this policy should be directed to Drexell White at the Maine EMS office at tel. 207-626-3860.